

[Date]

[Applicant Name]

[Organization Name]

[Applicant Address]

Dear [Applicant Name],

Thank you for submitting your grant proposal, **[Project Title]**, to [Funding Organization Name]. We appreciate the time, effort, and thoughtfulness you dedicated to your application and your commitment to [briefly mention relevant field or cause].

After careful consideration by our review panel, we regret to inform you that we are unable to fund your proposal in this cycle. Our selection process is highly competitive, and, although your application met many of our criteria, we received a large number of strong submissions and were unable to support all deserving projects.

We value your interest in [Funding Organization Name] and encourage you to consider the following next steps:

- **Feedback Opportunity:** If you would like to receive feedback on your proposal, please contact us at [contact email or phone number]. We are happy to provide constructive comments to help guide future submissions.
- **Future Submissions:** You are welcome to resubmit your proposal during our next grant cycle. Updated application guidelines and deadlines will be available on our website at [website URL] in [month/year].
- **Other Resources:** We encourage you to explore additional funding opportunities, which are listed on our website's Resources page.

Once again, thank you for your interest in partnering with [Funding Organization Name]. We look forward to learning about your work in the future and wish you every success with your important project.

Sincerely,

[Your Name]

[Your Title]

[Funding Organization Name]