

[Your Company Letterhead]  
[Date]

[Recipient's Name]  
[Recipient's Position]  
[Recipient's Company Name]  
[Recipient's Address]

Subject: Acceptance of International Business Partnership Proposal

Dear [Recipient's Name],

We are pleased to formally accept your proposal for establishing an international business partnership between [Your Company Name] and [Recipient's Company Name]. After a thorough review and discussions regarding potential collaboration, we are confident that our combined expertise and resources will create a strong foundation for a mutually beneficial relationship.

As agreed, our partnership will be based on the following key terms:

- Scope of collaboration: [Brief summary of the nature and objectives of the partnership]
- Roles and responsibilities: [Outline the primary roles of each party]
- Financial arrangements: [Summarize any agreed financial terms or investments]
- Duration and review: [Specify the initial term of the partnership or review periods]
- Confidentiality and compliance: [Reference any confidentiality and compliance requirements]

We appreciate the trust and confidence you have placed in us. [Your Company Name] is committed to upholding the highest standards of professionalism, communication, and integrity throughout our collaboration.

Our respective teams will be in contact shortly to coordinate the next steps and set up an initial meeting to finalize the implementation plan.

Thank you again for this opportunity. Please do not hesitate to contact me directly at [Your Email/Phone Number] should you require further information.

We look forward to a successful and enduring partnership.

Sincerely,  
[Your Name]  
[Your Position]  
[Your Company Name]  
[Your Contact Information]