

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Seller or Manufacturer's Name]
[Company Name]
[Company Address]
[City, State, ZIP Code]

Subject: Complaint regarding Faulty Product and Warranty Claim

Dear [Seller or Manufacturer's Name],

I am writing to formally notify you of an issue with the [product name, model, and serial number if available] that I purchased on [purchase date] from [place of purchase].

Unfortunately, the product has developed the following defect(s):

- [Describe the defect or issue in detail, e.g., the device fails to power on, abnormal noise, component malfunction, etc.]

As per the warranty terms stated in the warranty card/your website/packaging, this product is covered for a duration of [specify warranty period, e.g., one year] from the date of purchase. Please find attached copies of my proof of purchase (invoice/receipt) and the warranty certificate/card.

Given that the problem has occurred well within the warranty period, I kindly request that you [choose one: repair, replace, or refund] the faulty product at your earliest convenience, as per the warranty agreement.

I look forward to your prompt response to this matter. Please let me know the next steps to facilitate the return/inspection of the product, or if you require any further information.

Thank you for your attention to this issue.

Sincerely,
[Your Name]

Attachments:

- Copy of purchase receipt
- Copy of warranty certificate/card
- Photos/documentation of the fault (if applicable)