Cover Letter Template: Computer Science Internship (No Experience)

Your Name
Your Address
City, State ZIP Code
Email Address
Phone Number
Date

Recipient Name
Company Name
Company Address
City, State ZIP Code

Dear [Recipient Name],

I am writing to express my interest in the Computer Science Internship position at [Company Name], as advertised on [where you found the posting]. I am currently a [year, e.g., sophomore] at [Your University], majoring in Computer Science. Although I do not have formal industry experience, my coursework, academic projects, and passion for technology have provided me with a strong foundation in programming and problem-solving.

Through my academic journey, I have gained proficiency in languages such as Java, Python, and C++, and have completed projects involving data structures, algorithms, and basic web development. For example, I designed a [briefly describe a relevant project], which strengthened my teamwork and communication skills while applying theoretical concepts to real-world scenarios.

I am particularly excited about the opportunity at [Company Name] because of [mention something specific about the company or its projects that excites you]. I am eager to contribute my enthusiasm, adaptability, and willingness to learn as part of your team. I am confident that my academic background and dedication will allow me to be an asset to your organization.

Thank you for considering my application. I am looking forward to the opportunity to learn and grow at [Company Name]. I am available for an interview at your convenience and can be reached at [your phone number] or [your email].

Sincerely,
[Your Name]