

## Sample Apology Letter for Missing Practical Class

Dear [Instructor's Name],

I am writing to sincerely apologize for my absence from the practical class held on [Date]. Unfortunately, [briefly explain reason, e.g., I was unwell and unable to attend, or due to a family emergency, I could not be present].

I understand the importance of attending practical sessions for a complete understanding of the subject, and I deeply regret missing this valuable learning opportunity. I assure you that my absence was not intentional, and I take full responsibility for missing the class.

I would be grateful if you could advise me on how I can make up for the work missed or if there is an opportunity to attend an alternative session. I am committed to keeping up with the class and ensuring that my studies are not adversely affected.

Thank you for your understanding and consideration.

Sincerely,

[Your Name]

[Your Roll Number/Class/Section, if applicable]