

# Academic Recommendation Letter for Business School

[Your Name]  
[Your Title/Position]  
[Department/School]  
[University Name]  
[University Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

Admissions Committee  
[Business School Name]  
[Business School Address]  
[City, State, ZIP Code]

Dear Members of the Admissions Committee,

I am pleased to write this letter of recommendation on behalf of **[Applicant's Name]**, who has expressed a desire to join your esteemed business program. I have had the pleasure of serving as **[his/her/their]** professor in **[Course Name]** at **[University Name]** and have come to know **[Applicant's Name]** as an exemplary student whose academic talent, drive, and character stand out among peers.

During **[his/her/their]** time in my class, **[Applicant's Name]** demonstrated outstanding analytical and problem-solving skills, consistently producing work of high caliber. **[He/She/They]** is known for **[his/her/their]** exceptional leadership abilities, often taking the initiative during group projects and encouraging collaboration. **[Applicant's Name]** approaches assignments with diligence, intellectual curiosity, and a strong work ethic, always striving for excellence.

Beyond classroom achievements, **[Applicant's Name]** has shown a keen interest in applying theoretical concepts to real-world situations. For instance, **[provide a brief example of a project, research, or extracurricular activity]**. This aptitude for practical application, coupled with remarkable communication skills, positions **[him/her/them]** as a future leader in business.

I am confident that **[Applicant's Name]** not only possesses the academic attributes necessary to excel in your program but also contributes an inquisitive and collaborative spirit to your academic community. **[He/She/They]** aspires to leverage **[his/her/their]** talents for meaningful contribution both academically and professionally.

Please feel free to contact me for any further information or insights regarding **[Applicant's Name]** and **[his/her/their]** candidacy. I highly recommend **[him/her/them]** for admission to your business school.

Sincerely,  
[Your Name]  
[Your Title/Position]  
[University Name]