

Dear Colleagues,

I am truly grateful for the thoughtful retirement gift you presented to me. Your kindness and generosity made my farewell all the more memorable and meaningful. I feel incredibly fortunate to have worked alongside such caring and supportive colleagues throughout my career.

The gift was not only a wonderful surprise but also a touching reminder of the strong bonds we have developed over the years. Please know that I will treasure both the gift and the many friendships I have made at [Company/Organization Name].

Thank you once again for your thoughtfulness and for making my retirement such a special occasion. I will always remember the time we spent together and hope our paths cross again in the future.

With sincere appreciation,  
[Your Name]