

Date: [Insert Date]

[Applicant Name]
[Applicant Address Line 1]
[Applicant Address Line 2]
[City, State, Zip Code]

Dear [Applicant Name],

Congratulations! On behalf of the Admissions Committee at [University Name], I am pleased to offer you admission to the [Program Name] program for the [Fall/Spring Year] semester.

Financial Assistance Details

We are delighted to inform you that you have been awarded the following financial assistance to support your studies at [University Name]:

- **[Scholarship/Grant Name]: \$[Amount] per year**
Conditions: Maintain a minimum GPA of [X.XX] and enroll in at least [X] credit hours each semester.
- **[Loan Program Name]: \$[Amount] per year**
Conditions: Satisfactory academic progress and completion of required loan counseling.

These awards will be credited towards your tuition and fees. Should your academic standing or enrollment status change, your eligibility for continued assistance may be affected.

Next Steps: To confirm your acceptance of both the admission offer and the financial assistance package, please complete the online enrollment form and submit your deposit by [Deadline Date]. Detailed instructions can be found in your applicant portal.

We are thrilled to welcome you to the [University Name] community. If you have any questions regarding your financial aid or next steps, please contact our Office of Financial Aid at [Financial Aid Email/Phone Number].

Once again, congratulations, and we look forward to seeing you on campus!

Sincerely,
[Admissions Officer Name]
Director of Admissions
[University Name]
[Contact Information]