

Sample Rejection Letter for Collaboration (Open to Future Opportunities)

[Your Company Letterhead or Address]

[Date]

[Recipient Name]

[Recipient Position]

[Company/Organization Name]

[Company Address]

Dear [Recipient Name],

Thank you very much for reaching out to us and for your interest in collaborating with [Your Company/Organization Name]. We appreciate the time and thought you invested in presenting your proposal to us.

After careful consideration, we have decided not to move forward with the proposed collaboration at this time. This decision is based on our current strategic direction and ongoing commitments, and does not reflect any shortcomings in your proposal or organization.

We truly value the potential for future partnership and believe there may be opportunities where our organizations could work together to our mutual benefit. We encourage you to keep in touch and to keep us in mind for future projects. Similarly, we will not hesitate to reach out if a fitting opportunity arises on our end.

Thank you once again for considering [Your Company/Organization Name] as a potential partner. We wish you the best of success with your current and future endeavors, and look forward to the possibility of working together in the future.

Sincerely,

[Your Name]

[Your Position]

[Your Company/Organization Name]