

Sample Adjustment Letter for Price Difference Refund Request

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Store/Company Name]
[Store/Company Address]
[City, State, ZIP Code]

Subject: Request for Price Difference Refund

Dear [Recipient's Name],

I am writing regarding my recent purchase at your store on [purchase date]. I bought [product name and specification], receipt number [receipt or order number], for the amount of [purchase amount].

After my purchase, I noticed that the same item is now being advertised at a new price of [new/advertised price] either in your store or on your website as of [date of new price]. This has resulted in a price difference of [amount or percentage difference].

I kindly request a refund or price adjustment for the price difference, as is your store policy or in accordance with common retail practices. I have attached a copy of my receipt and the promotion or advertisement displaying the new price for your reference.

I appreciate your attention to this matter and look forward to a prompt resolution. Please let me know if any further information or documentation is required from my side.

Thank you for your assistance.

Sincerely,
[Your Name]