

Immediate Resignation Letter Due to Toxic Work Environment

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Company Name]
[Company Address]
[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to formally resign from my position as [Your Position] at [Company Name], with immediate effect. This decision has not been made lightly, however, it is necessary for my well-being and mental health given the toxic work environment I have experienced during my tenure.

Unfortunately, persistent issues such as [bullying/harassment/lack of support/unethical practices – tailor as necessary] have made it impossible for me to continue my duties productively and without risk to my personal and professional well-being. Despite efforts to address these matters, I have seen no substantial improvement, leaving me with no choice but to terminate my employment effective immediately.

I appreciate the opportunities for growth and development that I have had at [Company Name]. However, in the current circumstances, my priority must be to maintain a safe and healthy work environment for myself.

I request that my final paycheck and any relevant documents be processed and sent to my address above at your earliest convenience. I am available to assist with transitional matters where possible, provided they do not require my physical presence.

Thank you for your understanding in this urgent and unfortunate situation.

Sincerely,
[Your Name]