

Resignation Letter Example for Leaving Without Notice

Dear [Manager's Name],

I am writing to formally resign from my position at [Company Name], effective immediately. Please accept my sincere apologies for not being able to provide the customary notice period.

Due to unforeseen personal circumstances, I am unable to continue my employment at this time. I appreciate the opportunities and support I have received during my time with the company.

I understand that my abrupt departure may cause inconvenience, and I am truly sorry for any disruption this may cause. I am committed to assisting in any way I can to ensure a smooth transition.

Thank you again for the opportunity to work with [Company Name]. I am grateful for the experience and hope to stay in touch.

Sincerely,

[Your Name]