

Dear [Name/Organization],

We appreciate your interest in exploring a potential partnership with our organization. After careful consideration, we have decided to respectfully decline the opportunity to move forward at this time. This decision reflects our current strategic priorities and commitments.

We value the possibility of future collaboration and remain open to revisiting discussions when circumstances align more closely. Thank you for your understanding and for considering us as a prospective partner.

Sincerely,  
[Your Name]  
[Your Position]  
[Your Organization]