

# MS Program Acceptance Letter Sample and Fellowship Information

This document provides an **MS program acceptance letter sample** along with detailed fellowship information to assist prospective graduate students. It includes guidance on the format and key components of an acceptance letter, ensuring clarity and professionalism. Additionally, the fellowship section outlines eligibility criteria, application procedures, benefits, and deadlines, enabling candidates to secure financial support while advancing their academic careers in the master's program.

## Sample MS Program Acceptance Letter

Date: [Month Day, Year]

Dear [Applicant Name],

Congratulations! On behalf of the Admissions Committee of the Department of [Department Name] at [University Name], I am pleased to inform you of your successful admission to the Master of Science (MS) program in [Program Name] for the [Fall/Spring, Year] semester.

Our faculty was highly impressed by your academic accomplishments and potential for advanced study and research. Your admission reflects our confidence in your ability to contribute to and succeed in our graduate community.

### Program Details:

Program: MS in [Program Name]

Term of Admission: [Fall/Spring, Year]

Orientation: [Date]

Program Start Date: [Date]

Please visit your applicant portal to formally accept this offer and review the next steps, including submission of required documents and completion of enrollment procedures. Should you have any questions, do not hesitate to contact our office at [Contact Email] or [Phone Number].

We look forward to welcoming you to the [University Name] community.

Sincerely,

[Name of Department Chair or Graduate Program Director]

[Title]

[Department Name]

[University Name]

## Fellowship Information

### • Eligibility Criteria:

- Admission to the MS program in [Program Name]
- Outstanding academic record (typically GPA above [GPA Threshold])
- Demonstrated research potential and/or leadership experience
- International and domestic candidates are eligible

### • Application Procedures:

- Submit the fellowship application form (available on the graduate admissions portal)
- Provide a personal statement describing your goals and financial need
- Submit at least two letters of recommendation
- Include a current curriculum vitae (CV) or resume

### • Benefits:

- Full or partial tuition waiver
- Monthly stipend for living expenses
- Health insurance coverage
- Opportunities for research or teaching assistantships

### • Important Deadlines:

- Fellowship application deadline: [Date]
- Notification of fellowship decision: [Date]
- Deadline to accept fellowship: [Date]

- **Contact Information:**  
For questions regarding fellowships, please contact [Fellowship Office Email] or visit [University Fellowship Webpage].