

Internship Offer Acceptance Email Template with Salary Negotiation

Subject: Acceptance of Internship Offer & Discussion of Compensation

Dear [Hiring Manager's Name],

I hope this message finds you well. I would like to express my sincere gratitude for the opportunity to join [Company Name] as a [Internship Position] intern. I am excited about the chance to contribute to your team and gain invaluable experience under your guidance.

I am pleased to formally accept the internship offer. The mission and values of [Company Name] strongly resonate with me, and I am enthusiastic about starting this new journey on [Start Date].

Before I complete the paperwork, I would like to discuss the compensation for this role. Based on my research and the responsibilities outlined in the internship, I was wondering if there might be flexibility regarding the stipend/salary. Given my [relevant skills/experience or financial needs], I hope we could consider an adjustment to [\$Your Expected Stipend/Salary], if feasible.

I am excited about the possibility of working together and am confident that we can come to a mutually beneficial arrangement. Thank you for considering my request. Please let me know a convenient time to discuss this further, or if you require any additional information from my side.

Thank you once again for this incredible opportunity. I look forward to your response and to becoming a part of the [Company Name] team.

Sincerely,

[Your Full Name]

[Your Phone Number]

[Your LinkedIn Profile or other contact, optional]