

# Recommendation Letter Example

## For Scholarship Recognizing Academic Merit

[Date]

[Scholarship Committee Name]  
[Name of the Scholarship Program]  
[University or Organization Name]  
[Address]  
[City, State, ZIP Code]

Dear Members of the Scholarship Committee,

I am delighted to write this letter in wholehearted support of **[Student's Full Name]** and their application for the **[Scholarship Name]**. As **[Student's]** *[Your Position, e.g., Mathematics Teacher, Academic Advisor]* at **[School or University Name]** for the past **[X years]**, I have had the privilege of witnessing first-hand their unwavering commitment to academic excellence and intellectual curiosity.

**[Student's Name]** consistently demonstrates superior academic performance, maintaining an outstanding GPA of **[GPA Value]**, and earning top marks in some of the most demanding courses in our curriculum. Their analytical and problem-solving abilities are truly exceptional, as evidenced by their exemplary performance in courses such as **[List a few relevant courses or subjects]**. Furthermore, **[he/she/they]** has repeatedly distinguished themselves by participating in advanced research projects and honors programs, often producing work that far exceeds the requirements.

Beyond their impressive grades, **[Student's Name]** is deeply engaged in our academic community. **[He/She/They]** has served as a leader in **[Academic Clubs, Competitions, or Initiatives]**, inspiring peers to strive for excellence. **[Student's]** ability to balance rigorous coursework with extracurricular pursuits is a testament to their superior organizational skills, discipline, and drive.

It is important to highlight **[Student's Name]**'s intellectual curiosity and passion for learning. **[He/She/They]** frequently seeks out additional reading and independent study opportunities, demonstrating initiative and the desire to thoroughly understand complex topics. Their inquisitive nature and ability to approach problems from multiple perspectives set them apart as a truly remarkable scholar.

I am confident that **[Student's Name]** will continue to excel at the highest academic levels and make a significant positive impact on your academic community should **[he/she/they]** be awarded this scholarship. I offer my strongest endorsement for **[his/her/their]** application, and I am certain that **[he/she/they]** will exceed your expectations as a merit-based scholarship recipient.

If you require any further information, please do not hesitate to contact me at **[Your Email Address]** or **[Your Phone Number]**.

Sincerely,  
[Your Name]  
[Your Position/Title]  
[School or Organization Name]  
[Email Address]  
[Phone Number]