

Apology Letter for Absence from Class Due to Illness

Date: [Insert Date]

To,
[Teacher's Name]
[Subject or Grade/Class Name]
[School Name]

Respected Sir/Madam,

I am writing to sincerely apologize for my absence from your class on [insert date(s)]. Unfortunately, I was unable to attend due to illness. I was diagnosed with [briefly specify illness, e.g., a severe cold/fever/flu], and my doctor advised me to take rest so as to recover and avoid spreading the illness to others.

I understand the importance of attending class and regret missing your valuable lessons. I assure you that I will make every effort to catch up on the topics covered and complete any assignments I may have missed during my absence. I kindly request your support in sharing the relevant class materials or guidance to help me stay up-to-date.

Thank you for your understanding.

Yours sincerely,
[Your Name]
[Roll No./Student ID]
[Class/Section]