

Date: [Insert Date]

Applicant Name: [Insert Applicant Name]

Address: [Insert Applicant Address]

Dear [Applicant Name],

Thank you very much for applying for the [Scholarship Name]. We appreciate the time, effort, and thoughtfulness you invested in your application.

After careful consideration and review of the many outstanding applications we received this year, we regret to inform you that you have not been selected as a recipient of the scholarship at this time.

Please know that this decision was not an easy one. The applicant pool was exceptionally strong, and we were truly impressed by your achievements, aspirations, and dedication. Your commitment to [mention field of study, community service, or relevant achievement] reflects qualities we deeply value.

While we are unable to offer you a scholarship, we have no doubt that you will continue to excel in your future academic and personal pursuits. We encourage you to apply for future opportunities with us and to continue striving for your goals.

Thank you again for your interest in the [Scholarship Name]. We wish you the very best in all your endeavors and look forward to hearing about your future successes.

Sincerely,

[Your Name]

[Your Title/Position]

[Scholarship/Organization Name]