

# Sample Reference Letter for Engineering Internship Application

This document provides a **sample reference letter for engineering internship application**, designed to support candidates seeking internship opportunities in the engineering field. The letter highlights the applicant's technical skills, academic achievements, work ethic, and relevant project experience, offering prospective employers a credible endorsement of the intern's capabilities and potential. It serves as a valuable template to assist mentors, professors, or supervisors in crafting a compelling recommendation that strengthens the candidate's application.

## Reference Letter Template

[Your Name]  
[Your Title/Position]  
[Department, Company/University]  
[Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

### To Whom It May Concern,

I am pleased to write this letter of recommendation for [Applicant's Name] in support of their application for an engineering internship at your esteemed organization. As [Applicant's Name]'s [professor/mentor/supervisor] at [Department/University/Company] for the past [duration], I have had the pleasure of observing their academic and professional development closely.

Throughout their studies, [Applicant's Name] has demonstrated exceptional technical proficiency and a strong passion for engineering. Notably, they excelled in courses such as [Relevant Courses], consistently achieving top marks and displaying acute problem-solving abilities. In addition, their hands-on work on projects like [Project Name/Description] showcased their ability to apply theoretical knowledge to real-world challenges, further reinforcing their qualifications for an engineering internship.

[Applicant's Name] possesses a commendable work ethic, keen attention to detail, and excellent communication skills. Their collaborative approach and willingness to take initiative have made them a valued team member in both academic group projects and laboratory work. Colleagues and faculty alike have been impressed by their professionalism, analytical thinking, and adaptability in fast-paced environments.

I am confident that [Applicant's Name] will make significant contributions as an intern at your organization. Their drive for excellence, eagerness to learn, and solid foundation in engineering principles make them an outstanding candidate. I wholeheartedly endorse their application and am available for any further information you may require.

Sincerely,

[Your Name]  
[Your Title/Position]