

Sample Recommendation Letter for Internship Application (With Professor Reference)

[Date]

[Recipient's Name]

[Organization Name]

[Address Line 1]

[Address Line 2]

Dear [Recipient's Name],

I am writing to wholeheartedly recommend [Student's Name] for the internship position at [Organization Name]. As a professor in the Department of [Department Name] at [University Name], I have had the pleasure of teaching and mentoring [Student's Name] in several courses over the past [time period]. Based on my experience, I can confidently attest to their academic abilities, work ethic, and potential for meaningful contribution in a professional setting.

[Student's Name] has consistently demonstrated exceptional dedication to learning, as reflected in their outstanding academic performance and active participation in class discussions. Their strong analytical and problem-solving skills set them apart, particularly in my [Course Name] class, where they excelled in both independent and group projects.

One of [Student's Name]'s most commendable qualities is their ability to collaborate effectively with peers while maintaining a positive and solution-oriented attitude. For example, in a recent group assignment, [he/she/they] played a pivotal role in coordinating research, delegating tasks, and synthesizing complex information into practical solutions. This ability to apply theoretical knowledge in real-world contexts speaks highly of [his/her/their] adaptability and readiness for professional challenges.

Beyond the classroom, [Student's Name] has actively engaged in extracurricular activities and research initiatives, further honing [his/her/their] organizational and leadership skills. [He/She/They] consistently demonstrate reliability, integrity, and a keen eagerness to learn-traits that I am confident will greatly benefit your organization.

In summary, I highly recommend [Student's Name] for the internship position at [Organization Name]. I am certain that [he/she/they] will apply the same level of commitment, initiative, and intellectual curiosity to this opportunity as [he/she/they] have in [his/her/their] academic work. Please feel free to contact me at [Professor's Email Address] or [Professor's Phone Number] if you require any additional information or insight regarding [Student's Name]'s qualifications.

Sincerely,

[Professor's Name]

[Title/Position], [Department], [University Name]

[Contact Information]