

## Sample Formal Letter: Noise Disturbance from Nearby Parties

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name or "To Whom It May Concern"]

[Recipient's Address, if known]  
[City, State, ZIP Code]

Subject: Concern Regarding Excessive Noise Disturbance from Nearby Parties

Dear [Recipient's Name],

I am writing to formally bring to your attention a matter that has been causing significant discomfort for myself and my family. Recently, there have been repeated instances of excessive noise originating from parties held at [specify address or location, if known], often late into the night. The disturbances, which include loud music, shouting, and other related noises, have made it extremely challenging for us to rest and maintain a peaceful living environment.

The ongoing noise, especially during nighttime hours, disrupts our sleep, affects our well-being, and impacts our daily routines. We understand and respect the right of everyone to enjoy their space and celebrate special occasions; however, we kindly ask that consideration be given to the surrounding neighbors who may be affected by the volume and frequency of these events.

In the interest of maintaining a positive and respectful neighborhood atmosphere, I respectfully request that future gatherings be conducted at a lower volume, particularly during late hours. We would greatly appreciate your understanding and cooperation in ensuring the noise levels are kept within reasonable limits, as outlined in local community guidelines and regulations.

Thank you for your attention to this matter. Please feel free to contact me if you would like to discuss this further.

Sincerely,  
[Your Name]