

[Your Name]
[Your Address]
[City, State ZIP Code]
[Your Email Address]
[Your Phone Number]
[Date]

[Manager's Name]
[Store Name]
[Store Address]
[City, State ZIP Code]

Dear [Manager's Name],

I am writing to express my interest in the part-time cashier position at [Store Name] as advertised on [where you found the job posting]. As a dedicated student at [Your School Name], I am eager to gain practical experience in the retail sector, and believe my strong communication skills, reliability, and enthusiasm for customer service make me an ideal candidate for this role.

Through my academic experience, I have developed excellent time management skills that allow me to balance my studies with additional responsibilities. I am detail-oriented and comfortable handling cash and card transactions with accuracy and efficiency. I take pride in delivering a positive customer experience and am always willing to go the extra mile to help both customers and team members.

I am excited about the opportunity to learn more about retail operations and contribute to a positive environment at [Store Name]. My flexible schedule allows me to work evenings and weekends, ensuring I can meet the demands of a busy store while maintaining my academic commitments.

Thank you for considering my application. I look forward to the possibility of discussing how my skills and enthusiasm can benefit your team. Please feel free to contact me at [Your Phone Number] or [Your Email Address] to arrange an interview.

Sincerely,
[Your Name]