

[Your Name]  
[Your Address]  
[City, State ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

[Hiring Manager's Name]  
[Hospital/Healthcare Facility Name]  
[Department, if known]  
[Facility Address]  
[City, State ZIP Code]

Dear [Hiring Manager's Name],

I am writing to express my interest in the Registered Nurse position at [Hospital/Healthcare Facility Name], as listed on your careers page. I was excited to learn about this opportunity from [Referrer's Name], who is currently a [Referrer's Job Title] at your facility. [He/She/They] spoke highly of the organization's commitment to patient-centered care and encouraged me to apply.

With over [X years] of nursing experience providing compassionate care in fast-paced environments, I have developed a strong ability to assess patient needs, coordinate interdisciplinary care, and deliver high-quality treatment. I am proficient in electronic medical records, patient and family education, and evidence-based best practices. My time at [Previous Employer/Facility] allowed me to refine my communication and teamwork skills, as I frequently collaborated with nurses, physicians, and support staff to achieve the best possible outcomes for our patients.

My clinical skills, combined with my dedication to patient advocacy and safety, make me a strong fit for the position. I am confident I will contribute positively to your team and uphold the exceptional standards of care that [Hospital/Facility Name] is known for. Furthermore, as [Referrer's Name] can attest, I am a reliable, trustworthy colleague who approaches every challenge with professionalism and empathy.

I have attached my résumé for your review and welcome the opportunity to discuss how my background, skills, and the endorsement of [Referrer's Name] align with your department's needs. Thank you for your consideration. I look forward to the possibility of joining your team.

Sincerely,  
[Your Name]