

# Sample Cover Letter for Job Application with Salary Requirements

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Phone Number]  
[Email Address]  
[Date]

[Recipient Name]  
[Company Name]  
[Company Address]  
[City, State, ZIP Code]

Dear [Recipient Name],

I am writing to express my interest in the [Position Title] position at [Company Name], as advertised on [where you found the job posting]. With a background in [your area of expertise] and a proven track record of success in similar roles, I am confident in my ability to contribute effectively to your team.

During my previous role at [Previous Company Name], I [briefly describe a relevant achievement or responsibility]. This experience has equipped me with strong [specific skills or qualifications] that align with the requirements of the [Position Title] role.

Given my experience and skills, my salary expectation is in the range of \$[amount] to \$[amount] annually. This figure is flexible and based on the responsibilities of the role and the overall compensation package. I am confident that my background will enable me to make an immediate and positive impact at [Company Name].

Thank you for considering my application. I welcome the opportunity to further discuss my qualifications and salary expectations in more detail. Please find my resume attached for your review. I look forward to the chance to contribute to [Company Name] and help achieve its goals.

Sincerely,  
[Your Name]