

Resignation Letter Due to Workplace Harassment

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Title/Position]
[Company Name]
[Company Address]
[City, State, ZIP Code]

Dear [Recipient Name],

I am writing to formally resign from my position as [Your Position] at [Company Name], effective [Last Working Day, typically two weeks from the date above].

The decision to leave has not been made lightly. Unfortunately, I have been subjected to repeated instances of workplace harassment during my tenure. Despite my efforts to address these issues directly and through the appropriate channels, the situation has not improved, impacting both my personal well-being and professional performance.

I believe every employee deserves to work in a safe and respectful environment. Sadly, I no longer feel comfortable or secure continuing my employment with [Company Name] under the present circumstances. It is my hope that my departure will prompt further attention to these crucial issues, ensuring a better and safer workplace for the remaining staff.

I appreciate the opportunities I have had during my time here and thank you for your understanding regarding my decision.

Please let me know how I can assist during the transition period.

Sincerely,
[Your Name]