

# Sample Research Internship Recommendation Letter

[Date]

[Recipient Name]

[Title/Position]

[Department or Organization Name]

[Address Line 1]

[City, State, ZIP]

Dear [Recipient Name],

I am pleased to write this letter in strong support of [Student's Name]'s application for the research internship position at [Institution/Organization Name]. As [his/her/their] [Professor/Advisor/Supervisor] in the [Department/Program] at [University Name], I have had the privilege of working closely with [Student's Name] for [duration], both in the classroom and as a research assistant in my laboratory.

[Student's Name] has consistently demonstrated exceptional academic abilities, maintaining a [GPA, e.g., 3.9/4.0] and excelling in challenging courses such as [List Relevant Courses, e.g., Advanced Molecular Biology, Data Science, etc.]. [He/She/They] has a keen analytical mind and a strong grounding in theoretical concepts, always eager to engage in intellectual discussions and explore complex problems from multiple perspectives.

During [his/her/their] time in my lab, [Student's Name] actively contributed to our research on [Briefly Describe Research Topic]. [He/She/They] displayed remarkable proficiency with laboratory techniques such as [List Techniques], as well as with data analysis using [Software/Tools]. Notably, [he/she/they] took the initiative on a mini-project investigating [Describe Project], which resulted in [mention any tangible outcomes, such as a publication, poster presentation, or significant finding].

What sets [Student's Name] apart is not only [his/her/their] technical skill, but also [his/her/their] work ethic, critical thinking, and teamwork. [He/She/They] collaborates effectively with peers, communicates findings clearly, and always approaches tasks with responsibility and integrity. [His/Her/Their] passion for scientific inquiry is evident in [his/her/their] meticulous attention to detail and willingness to tackle challenging problems.

Given [his/her/their] exemplary academic record, research experience, and steadfast dedication, I am confident that [Student's Name] will make significant contributions to your team as a research intern. I wholeheartedly recommend [him/her/them] for this opportunity and believe [he/she/they] will excel in your program.

Please feel free to contact me at [Email Address] or [Phone Number] if you require further information.

Sincerely,

[Your Name]

[Title/Position]

[Department, University Name]