

Date: [Insert Date]

Dear [Applicant Name],

Thank you very much for your interest in renting the property located at [Property Address] and for taking the time to submit your application.

We received several excellent applications for this rental unit, making our selection process a difficult one. After careful consideration, we regret to inform you that the property has been offered to another applicant at this time.

Please know that this decision was based on several factors and does not reflect negatively on you personally or your qualifications. We appreciate your interest in our property and the effort you put into your application.

We will retain your application on file for [number] months. Should another rental opportunity become available, we would be pleased to contact you about it. In the meantime, we wish you success in your search for a new home.

Thank you once again for your interest.

Sincerely,

[Landlord/Property Manager Name]

[Contact Information]