

Dear [Applicant Name],

Thank you very much for taking the time to apply for the [Internship Position] with [Company Name] and for your interest in joining our team. We truly appreciate the effort you put into your application and the insights you shared during the selection process.

After careful consideration, we regret to inform you that we will not be moving forward with your application for this position. We received a large number of highly qualified applications, and the decision was not easy.

We would like to offer you personalized feedback to support your ongoing professional development:

- **Strengths:** We were impressed by your [mention a specific strength, e.g., strong analytical skills, clear communication style, relevant academic background, enthusiasm for the industry, etc.].
- **Areas for Improvement:** We encourage you to further develop your [mention specific area, e.g., familiarity with certain technical tools, depth of prior internship experience, or specific skills needed for the role]. Consider seeking opportunities to gain practical experience in [mention relevant area], which could strengthen future applications.
- **Interview Feedback:** During our conversation, your [mention something positive, e.g., thoughtful questions, eagerness to learn] stood out. If possible, try to provide more detailed examples of your experience in [mention specific area], as this helps us understand how you approach challenges in real-world scenarios.

Please know that this decision does not reflect negatively on your qualifications, and we encourage you to apply for future opportunities with us. The selection committee enjoyed getting to know you, and we were impressed by your potential.

Thank you again for your interest in [Company Name]. We wish you the very best in your ongoing career journey, and hope to cross paths again in the future.

Sincerely,
[Your Name]
[Your Position]
[Company Name]