

Date: [Insert Date]

Admissions Committee  
[Law School Name]  
[Law School Address]  
[City, State, ZIP Code]

Dear Members of the Admissions Committee,

I am writing with great enthusiasm to recommend **[Applicant's Name]** for admission to your distinguished law program. I have had the privilege of working with [Applicant's Name] at [Company/Organization Name] for [duration], during which time [he/she/they] served as a [Position/Title]. Throughout [his/her/their] tenure with us, [Applicant's Name] consistently demonstrated exceptional professional abilities and personal qualities that, I am confident, will make [him/her/them] a valuable addition to your law school community.

In [his/her/their] capacity as [Position], [Applicant's Name] distinguished [himself/herself/themselves] through [his/her/their] outstanding critical thinking skills and keen attention to detail. For example, [he/she/they] was regularly tasked with analyzing complex contracts, anticipating potential legal and ethical issues, and offering well-reasoned solutions that protected both the company's interests and those of our clients. [His/Her/Their] problem-solving abilities were pivotal in resolving [specific example], demonstrating the kind of incisive thought required in rigorous legal study.

Equally notable is [Applicant's Name]'s unwavering ethical standard; [he/she/they] consistently approached challenging situations with integrity and a strong moral compass, earning the respect and trust of colleagues and clients alike. [He/She/They] communicated clearly and diplomatically in both written and verbal contexts, regularly producing concise reports and persuasive presentations. [His/Her/Their] ability to synthesize complex information and articulate arguments with clarity stands out as an invaluable asset for success in law school and beyond.

[Applicant's Name]'s growth mindset, coupled with [his/her/their] passion for justice and public service, further underscore [his/her/their] suitability for the legal profession. I am confident that [he/she/they] will thrive in the demanding environment of law school, leveraging [his/her/their] work experience to contribute meaningfully to classroom discussions and collaborative projects.

I strongly recommend **[Applicant's Name]** for admission to your law program. Please feel free to contact me at [your phone number] or [your email] should you require any additional information.

Sincerely,  
[Your Name]  
[Your Title/Position]  
[Company/Organization Name]  
[Contact Information]