

[Your Name]
[Your Position, if applicable]
[Your Company/Organization Name]
[Address]
[City, State ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Position]
[Company/Organization Name]
[Address]
[City, State ZIP Code]

Subject: Rejection of Agreement Due to Unfavorable Termination Conditions

Dear [Recipient Name],

I am writing to formally communicate my decision to reject the proposed agreement dated [Agreement Date] due to certain termination provisions that I find unfavorable and unacceptable in their current form.

Specifically, the following clauses are of significant concern:

- **Clause [Number/Title]:** [Briefly describe the specific termination clause, e.g., "Unilateral termination right without cause and without reasonable notice."]
- **Clause [Number/Title]:** [Briefly describe another problematic clause, if applicable, e.g., "Excessive penalties or financial obligations upon termination."]

The primary reasons for my refusal are as follows:

- The termination terms lack mutuality and disproportionately favor one party over the other.
- The provisions do not provide adequate protection or recourse for my interests in the event of early termination.
- The financial or operational consequences outlined are excessive and not reflective of a fair and balanced arrangement.

For these reasons, I am unable to proceed with the agreement in its present state. I am, however, willing to engage in further discussions to negotiate more balanced and equitable termination clauses that protect the interests of both parties and foster a fair partnership.

Please let me know if you would like to discuss revised terms or alternative solutions.

Thank you for your understanding.

Sincerely,
[Your Name]