

Letter of Inquiry for Multi-Institutional Research Collaboration

[Your Name]
[Your Title/Position]
[Your Institution]
[Institution Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Title/Position]
[Recipient's Institution]
[Institution Address]
[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to express my interest in initiating a multi-institutional research collaboration between [Your Institution] and [Recipient's Institution], as well as other prospective partners. Our team at [Your Department/Research Area] is currently focused on [briefly describe your research focus or project], and we believe that joint efforts with respected institutions like yours could significantly advance the scope and impact of our research.

We envision a collaboration that leverages the unique strengths and expertise of each participating institution, enabling us to address [mention key research questions or challenges] more comprehensively. Such a partnership would not only facilitate knowledge exchange and resource sharing, but also enhance opportunities for securing competitive funding and producing high-impact outcomes for our scientific community.

I would greatly appreciate an opportunity to discuss potential avenues for cooperation and to explore how our respective interests and capabilities can synergize. Please let me know if you would be available for an initial meeting, either virtually or in person, at your convenience.

Thank you very much for considering this proposal. I look forward to the possibility of working together and am hopeful for a positive response.

Sincerely,
[Your Name]
[Your Title/Position]
[Your Institution]