

Inquiry Letter Sample for Business Franchise Opportunity

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Franchise Company Name]
[Franchise Contact Person]
[Company Address]
[City, State, ZIP Code]

Dear [Franchise Contact Person],

I am writing to express my keen interest in exploring potential business opportunities with **[Franchise Company Name]** as a franchisee. With a strong background in [briefly mention your professional experience or industry], I am eager to learn more about your franchise model and evaluate how I might contribute to the continued growth and success of your esteemed brand.

I would appreciate it if you could provide me with detailed information regarding:

- The initial investment required and ongoing royalty fees
- Training programs and ongoing support for franchisees
- The process and timeline for franchise application and approval
- Marketing support and operational assistance provided
- Any territory exclusivity or available locations

Please also let me know if there is any additional information or documentation required from my side to proceed further. I look forward to your prompt response and hope for an opportunity to discuss this exciting franchise prospect in greater detail.

Sincerely,
[Your Name]