

Date: [Insert Date]

[Recipient's Name]

[Recipient's Position]

[Company Name]

[Company Address]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up on our recent discussion regarding the proposed business partnership between [Your Company Name] and [Recipient's Company Name].

We truly appreciate the time you took to review our initial partnership proposal and to consider the possibilities of working together. We believe that our collaboration could bring significant value to both organizations, particularly in the areas of [briefly mention key benefits, e.g., expanding market reach, sharing expertise, joint product development, etc.].

Please let us know if you have any questions or require additional information in order to evaluate the proposal further. We are eager to address any concerns and to explore ways to tailor the partnership to best suit both of our objectives.

We remain very enthusiastic about the opportunity to collaborate and would welcome the chance to schedule a call or meeting at your convenience to discuss the next steps. Thank you again for considering this partnership. We look forward to your response and to potentially working together in the near future.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]