

[Today's Date]

[Applicant's Name]
[Applicant's Address]
[City, State ZIP Code]

Dear [Applicant's Name],

Thank you for your recent application for the [Name of Education Grant] offered by [Organization Name]. We appreciate the time, effort, and passion you have demonstrated in pursuing your educational goals.

After careful consideration, we regret to inform you that your application for the [Year/Season] grant cycle was not selected for funding. Due to the high volume of competitive applications and finite resources, we were unable to accommodate all worthy candidates at this time.

Our decision does not reflect negatively on your accomplishments or potential. We strongly encourage you to consider the following recommendations:

- **Alternative Opportunities:** Explore other funding sources such as [list of alternative grants/scholarships, e.g., the Smith Foundation Scholarship, XYZ Education Grant]. Our website also maintains a current list of external funding options.
- **Application Improvement:** Strengthen future applications by [provide tips, e.g., elaborating on your project's community impact, securing additional recommendation letters, or refining your proposed budget].
- **Reapplying:** We encourage you to reapply during our next grant cycle. Updates about future funding opportunities will be announced on our official channels.

We commend your commitment to education and wish you every success in your academic and personal endeavors. If you have any questions or require further feedback, please do not hesitate to contact us at [Contact Information].

Sincerely,

[Your Name]

[Your Title]

[Organization Name]