

Deferment Letter Sample for University Admission Due to Medical Reasons

Date: [Insert Date]

To: The Admissions Office

[Name of University]

[University Address]

Subject: Request for Deferment of Admission Due to Medical Reasons

Dear [Admissions Officer's Name],

I hope this letter finds you well. My name is [Your Full Name], and I have been offered admission to the [Name of Program] at [Name of University] for the [Term/Year of Admission] intake. I am writing to formally request a deferment of my admission due to unexpected medical circumstances.

Recently, I have been diagnosed with [briefly specify the medical condition, if comfortable], which requires ongoing treatment and recovery. Based on my physician's recommendations, I will need to focus on recuperating over the next [expected recovery period], which unfortunately prevents me from commencing my studies on the scheduled date.

I am very grateful for the opportunity to study at [Name of University], and it remains my highest priority to join the [Program Name] once I have recovered. I kindly request the Admissions Committee to consider allowing me to defer my admission until [desired new intake term/year].

Attached to this letter are relevant medical documents from my healthcare provider supporting my request. I assure you of my commitment to joining the university as soon as I am medically able and will keep the Admissions Office informed about my progress.

Thank you very much for your understanding and consideration. Please let me know if you require any additional information or documentation regarding my circumstances.

Sincerely,

[Your Full Name]

[Your Application ID/Student ID (if available)]

[Your Contact Information]

[Your Email Address]