

# Sample Rejection Letter for College Admission

[Your College/University Letterhead]

[Date]

[Applicant Name]

[Applicant Address]

[City, State, Zip Code]

Dear [Applicant Name],

Thank you very much for your interest in attending [College/University Name] and for submitting your application for admission. We appreciate the time and effort you invested in sharing your accomplishments, experiences, and aspirations with us.

After careful consideration of your application and supporting materials, I regret to inform you that we are unable to offer you admission to our incoming class. We received a large number of applications from many highly qualified candidates, which made this year's selection process especially difficult and competitive.

Please know that this decision is not a reflection of your abilities, achievements, or potential. Each year, many strong applicants are not admitted simply due to space limitations, and we are confident that you will find success and fulfillment at another institution.

We strongly encourage you to pursue your academic and personal goals with determination and optimism. If you remain interested in [College/University Name], you are welcome to reapply next year or to explore other opportunities to engage with our community in the future.

Thank you again for considering [College/University Name]. We wish you the very best in your future educational pursuits and are confident you will achieve great things.

Sincerely,

[Your Name]

[Title/Position]

[College/University Name]