

Sample Letter Requesting Discount and Price List from Manufacturer

[Your Name]
[Your Position]
[Your Company Name]
[Company Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Manufacturer's Name]
[Manufacturer's Position]
[Manufacturer's Company Name]
[Manufacturer's Address]
[City, State, ZIP Code]

Dear [Manufacturer's Name],

I hope this message finds you well. I am writing to express our interest in your range of products and to inquire about the possibility of establishing a business relationship with your esteemed company.

We are particularly interested in the following products:

- [Product 1]
- [Product 2]
- [Product 3]

(Please specify detailed product names or codes, if available.)

In order to evaluate and plan our order, we would appreciate it if you could kindly send us your latest price list for the above-mentioned items. Additionally, as we are considering a bulk purchase, we would like to request information regarding any available discounts, special offers, or promotional pricing for larger quantity orders.

We believe that collaborating with your company will be mutually beneficial, and we look forward to your favorable response. Please let us know if you require any further information or documentation from our side.

Thank you for your time and assistance. We look forward to your prompt reply.

Sincerely,
[Your Name]
[Your Position]
[Your Company Name]