

Sample Thank You Letter After Interview

[Your Name]
[Your Address]
[City, State ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Interviewer's Name]
[Title/Position]
[Company Name]
[Company Address]
[City, State ZIP Code]

Dear [Interviewer's Name],

I would like to express my sincere gratitude for the opportunity to interview for the [Position Title] position at [Company Name] on [Date of Interview]. I appreciate the time you took to meet with me and to discuss the exciting prospects within your team.

Our conversation reinforced my enthusiasm about the opportunity to join [Company Name]. I am particularly drawn to [mention any specific subject discussed that excites you about the company or role], and I am confident that my skills and experience will allow me to contribute positively to your team.

Thank you again for considering my application. Please let me know if you need any additional information from my side. I look forward to the possibility of working together and contributing to [Company Name]'s future success.

Thank you once again for your time and consideration.

Sincerely,
[Your Name]