

Sample Apology Letter for Copying Answers During an Online Exam

Date: [Insert Date]

To,
[Instructor's/Professor's Name]
[Course Name and Code]
[Department]
[University/School Name]

Subject: Apology for Copying Answers During Online Exam

Dear [Instructor's/Professor's Name],

I am writing this letter to sincerely apologize for my inappropriate behavior during the recent online exam for [Course Name]. Upon deep reflection, I realize that copying answers was not only a violation of the examination rules but also a breach of the trust you have placed in your students. I take full responsibility for my actions and acknowledge that what I did was both unfair and unethical.

I deeply regret my decision and understand the serious consequences of academic dishonesty. This lapse in judgment does not reflect my true values as a student, and I sincerely apologize for disappointing you and compromising the integrity of the assessment process. Academic integrity is something I value, and I am truly sorry for undermining those standards.

I assure you that I have learned a valuable lesson from this experience. Going forward, I am committed to upholding the highest standards of honesty and integrity in all my academic endeavors. If there is any way I can make amends for my mistake or participate in any academic integrity programs, please let me know. I am willing to accept the consequences and work hard to regain your trust.

Thank you for taking the time to read my letter. I hope you can accept my apology and allow me the opportunity to prove my commitment to ethical conduct in the future.

Sincerely,
[Your Name]
[Your Student ID]
[Course Name and Code]