

Dear [Applicant Name],

Thank you very much for your interest in the [Position Title] internship at [Company Name] and for the time and effort you invested in your application and interview process. After careful consideration, we regret to inform you that we will not be progressing with your candidacy for this position at this time.

We truly appreciate your enthusiasm and the unique qualities you brought to your application. As part of our commitment to your professional growth, we would like to share some specific feedback and advice that may assist you in your future endeavors:

- **Technical Skills:** We encourage you to further develop your proficiency in [specific skill/tool mentioned, e.g., Python, data analysis, graphic design], as this was a core requirement for this position. You may find helpful courses and tutorials on platforms such as [Coursera](#) and [Udemy](#).
- **Experience:** Gaining more hands-on experience through volunteer work, personal projects, or part-time roles in the field can strengthen your future applications. Consider seeking out opportunities in [related area or industry].
- **Interview Technique:** Practicing responses to common interview questions and engaging in mock interviews can help you communicate your ideas more confidently. Resources like [Big Interview](#) or your university career center may be valuable.
- **Resume/Cover Letter:** Tailoring your application materials to highlight your most relevant achievements and aligning them closely with the role's requirements can make a strong impression.

Please know that the selection process was highly competitive, and we had to make difficult choices among many qualified candidates. We encourage you to reapply for future openings at [Company Name] that match your skills and interests. You are welcome to stay updated on new opportunities via our [careers page](#).

Thank you again for your interest in joining our team. We wish you success as you continue to build your career and hope you will consider applying again.

Sincerely,

[Your Name]

[Your Position/Department]

[Company Name]