

[Your Name]  
[Your Title/Position]  
[Organization/Department Name]  
[Email Address]  
[Phone Number]  
[Date]

**To Whom It May Concern,**

I am writing to strongly recommend **[Applicant's Full Name]** for the **[specific summer internship position]** at **[Company/Organization Name]**. As **[your relationship to the applicant, e.g., professor, supervisor]** at **[Institution/Organization Name]**, I have had the pleasure of working with **[Applicant's First Name]** for **[length of time]**, during which I have observed their outstanding skills and dedication.

**[Applicant's First Name]** consistently demonstrated exceptional **[relevant skills or qualities, e.g., analytical ability, leadership, teamwork]** in my **[course/lab/project/team]**. They possess a strong work ethic, an eagerness to learn, and the ability to adapt to new challenges. Their recent experience with **[mention any relevant experience, coursework, or projects]** is a testament to their capability and enthusiasm for this field.

Beyond their technical proficiencies, **[Applicant's First Name]** is an excellent communicator and collaborator, respected by peers for their integrity and positive attitude. I am confident that their commitment and drive will make them a valuable asset to your internship program.

Please feel free to contact me at **[your email]** or **[your phone number]** if you require any further information.

I highly recommend **[Applicant's Full Name]** for the **[position/program]** and believe they will excel as a summer intern at **[Company/Organization Name]**.

Sincerely,

**[Your Name]**  
[Your Title]