

Recommendation Letter for Volunteer Work (Sample from Nonprofit Organization)

Date: [Insert Date]

To Whom It May Concern,

I am pleased to write this letter of recommendation for **[Volunteer's Full Name]**, who has served as a dedicated volunteer with **[Nonprofit Organization Name]** from **[Start Date]** to **[End Date]**. During this time, [he/she/they] has made meaningful contributions to our projects and demonstrated exceptional commitment to our mission.

[Volunteer's Name] impressed our team with [his/her/their] incredible work ethic, initiative, and ability to collaborate effectively with staff, fellow volunteers, and community members. Through [his/her/their] involvement in [describe specific program or project], [he/she/they] consistently demonstrated strong organizational skills, attention to detail, and a positive attitude.

One of the remarkable impacts of [Volunteer's Name]'s service was [describe specific achievement or responsibility, e.g., organizing fundraising events, facilitating community workshops, supporting logistics, etc.]. These contributions resulted in [briefly mention outcomes, community benefit, or recognition].

[Volunteer's Name] is reliable, compassionate, and consistently eager to go beyond what is expected. [He/She/They] adapts quickly to new situations, approaches challenges with problem-solving skills, and inspires other volunteers through [his/her/their] enthusiasm.

It is without reservation that I recommend [Volunteer's Full Name] for future volunteer roles, educational opportunities, or employment within community-focused organizations. [He/She/They] will undoubtedly be an asset wherever [he/she/they] volunteers or works.

Please feel free to contact me at [your email/phone number] if you require any further information.

Sincerely,

[Your Name]

[Your Position/Title]

[Nonprofit Organization Name]

[Contact Information]