

**Date:** [Insert Date]

**Applicant Name:** [Applicant's Name]

**Address:** [Applicant's Address]

Dear [Applicant's Name],

Thank you for your recent application for a personal loan with [Lender Name]. After carefully reviewing your request, we regret to inform you that we are unable to approve your loan application at this time.

The primary reason for this decision is your current credit score, which does not meet the minimum criteria required by our lending policy. Other factors, such as your debt-to-income ratio and credit history, may also have influenced this outcome.

We understand that this news may be disappointing. However, we would like to offer some suggestions that could help you improve your credit score and increase your chances for loan approval in the future:

- **Pay Bills on Time:** Consistently paying your bills by the due date is one of the most effective ways to improve your credit score.
- **Reduce Outstanding Debts:** Work on paying down your existing credit card balances and other loans to lower your overall debt load.
- **Avoid New Credit Inquiries:** Limit the number of new credit accounts or loans you apply for, as each inquiry can temporarily decrease your credit score.
- **Review Your Credit Report:** Regularly check your credit reports for any errors or inaccuracies, and dispute any incorrect information you find.

We encourage you to take these steps towards improving your credit profile. Should you wish to reapply in the future, we would be happy to review your application again.

If you have any questions or require further assistance, please feel free to contact us at [Lender's Contact Information].

Thank you for considering [Lender Name] for your financial needs.

Sincerely,

[Your Name]

[Your Position]

[Lender Name]