

Date: [Insert Date]

Dear [Applicant Name],

Thank you for your interest in the [Internship Position] at [Company/Organization Name] and for the time and effort you invested in our selection process.

After careful consideration and a comprehensive review of all applications, I regret to inform you that we will not be moving forward with your application at this time. We received a high volume of competitive applications, and our decisions were made based on specific evaluation criteria, including:

- **Academic Qualifications:** Evaluating alignment with the required academic background for the internship.
- **Relevant Experience:** Considering prior internships, projects, extracurricular activities, or work experience related to the role.
- **Skill Assessments:** Reviewing demonstrated technical, analytical, and communication skills relevant to the position.
- **Interview Performance:** Assessing responses to interview questions, problem-solving ability, and interpersonal fit with our team culture.

While your application showcased strong qualities, we selected candidates whose profiles more closely matched our current requirements. We appreciate your effort and enthusiasm, and we encourage you to keep developing your skills and experience. Please do not hesitate to apply for future opportunities with us that match your interests and background.

If you would like any specific feedback or have questions about your application, feel free to reach out. We wish you the best in your academic and professional pursuits.

Sincerely,
[Your Name]
[Your Position]
[Company/Organization Name]