

# Experience Letter Sample for Resigned Employee

Date: [Date]

To Whomsoever It May Concern,

This is to certify that [Employee Name] was employed with [Company Name] as a [Designation] from [Start Date] to [End Date].

During their tenure with us, [Employee Name] was responsible for a variety of tasks and demonstrated commendable skills in [Key Responsibilities or Skills]. They consistently displayed a high level of professionalism, dedication, and integrity in carrying out their responsibilities.

[Employee Name] exhibits excellent interpersonal skills and has positively contributed to the overall objectives of the team and organization. Their ability to adapt, willingness to take on new challenges, and commitment to their role were greatly appreciated.

We appreciate their contributions to [Company Name] and wish them all the best in their future endeavors.

Sincerely,

[Your Name]

[Your Designation]

[Company Name]

[Contact Information]