

# Character Reference Letter Sample for Court “ Theft Case

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

To The Honorable [Judge's Name],  
[Name of Court/Address]

Dear Judge [Last Name],

I am writing this letter to provide a character reference for [Defendant's Full Name], who is currently before the court in connection with a theft-related matter. I have known [Defendant's Name] for [duration] as [describe your relationship, e.g., a friend, employer, neighbor], and I am fully aware of the circumstances that have led to this case.

During the time I have known [Defendant's Name], I have always found them to be a person of integrity, honesty, and compassion. They have consistently proven themselves to be trustworthy and responsible. [He/She/They] has/have contributed significantly to our community by [briefly mention any community involvement, employment, or personal achievements].

[Defendant's Name] has expressed sincere remorse for their actions and has accepted full responsibility. I believe this incident is not a reflection of their true character, but rather a regrettable lapse in judgment. It is evident to me that [he/she/they] is/are deeply committed to making amends and ensuring that such a mistake does not happen again.

I respectfully ask the court to consider [Defendant's Name]'s positive attributes, ongoing efforts towards rehabilitation, and genuine remorse. I am confident that, given the opportunity, [he/she/they] will continue to make valuable contributions to society and work hard to regain the trust of those around [him/her/them].

Thank you for taking the time to consider my perspective on [Defendant's Name]'s character. Please feel free to contact me if you require any further information.

Sincerely,  
[Your Name]