

Authorization Letter for Large Bank Transfer

Date: [Insert Date]

To,
The Branch Manager
[Bank Name]
[Bank Branch Address]
[City, State, ZIP Code]

Subject: Authorization for Large Bank Transfer

Dear Sir/Madam,

I, **[Account Holder's Name]**, holding account number **[Account Number]** at your branch, hereby authorize **[Authorized Person's Name/Financial Institution]**, bearing ID/passport number **[ID Number]**, to initiate a bank transfer on my behalf under the following details:

- **Transfer Amount:** [Specify Amount and Currency]
- **Recipient Name:** [Recipient's Name]
- **Recipient Account Number:** [Recipient's Account Number]
- **Recipient Bank Name & Branch:** [Recipient's Bank and Branch]
- **Purpose of Transfer:** [State Purpose]
- **Date of Transfer:** [Expected Transfer Date]

I confirm that this authorization is provided voluntarily and with full understanding of the nature and risks of such a transfer. I kindly request the bank to process this transfer as per the above instructions and acknowledge my explicit consent for the same. Please allow the authorized individual/entity to sign any necessary documents or complete required procedures on my behalf pertaining to this transfer.

This authorization will be valid from **[Start Date]** to **[End Date]**, unless revoked in writing prior to execution.

Please feel free to contact me at **[Account Holder's Phone Number]** or **[Email Address]** for any clarification or verification required.

Thank you for your prompt attention to this matter.

Sincerely,

[Account Holder's Signature]

[Account Holder's Printed Name]

[Address]

[Contact Information]