[Your Name]
[Your Student ID]
[Course Name and Code]
[Date]

[Instructor's Name]
[Instructor's Title]
[Institution's Name]

Subject: Apology for Late Submission of Assignment Due to Technical Issues

Dear [Instructor's Name],

I am writing to sincerely apologize for the late submission of my assignment for [Assignment Name or Number], which was due on [Due Date]. Unfortunately, I encountered unexpected technical difficulties-specifically, [briefly describe issue, e.g., a computer malfunction or persistent internet connectivity problems]-that prevented me from completing and submitting the assignment on time.

I deeply regret any inconvenience this may have caused and understand the importance of adhering to submission deadlines. Technical setbacks notwithstanding, I take full responsibility for the delay and assure you that I have since taken appropriate steps to resolve these issues and prevent similar occurrences in the future.

I am committed to maintaining professionalism and ensuring all future assignments are submitted punctually. I kindly request your understanding and consideration regarding this matter, and I hope you will accept my late assignment.

Thank you for your time and understanding. Please let me know if there is anything further I need to do.

Sincerely,
[Your Name]