

Date: [Insert Date]

[Employer's Name]

[Title/Position]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Employer's Name],

I would like to express my sincere gratitude for offering me the position of **[Position Title]** at **[Company Name]**. I am excited about the opportunity to join your team and contribute to the continued success and growth of the organization.

After careful consideration, I am pleased to accept the job offer. However, I would like to discuss the salary component of the offer. Based on my **[number of years]** years of experience in **[industry/field]**, my relevant qualifications, and current market standards for this role, I respectfully propose a base salary of **[Proposed Salary]** rather than the initial offer of **[Original Salary]**.

I believe this adjustment reflects both my expertise and the value I will bring to **[Company Name]**. I am confident that we can agree on a figure that is fair and mutually beneficial.

Thank you again for this wonderful opportunity. I am enthusiastic about becoming a part of your team and am happy to discuss this further at your convenience.

Sincerely,

[Your Name]

[Your Phone Number]

[Your Email Address]