

Sample Scholarship Reference Letter: Academic Excellence

[Your Name]
[Your Title/Position]
[Department/School Name]
[Institution Name]
[Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Scholarship Committee Name]
[Scholarship Name]
[Address]
[City, State, ZIP Code]

Dear Scholarship Committee,

I am delighted to write this letter in strong support of **[Student's Full Name]** as a candidate for the **[Scholarship Name]**. As **[your relationship to the student, e.g., their teacher, academic advisor, etc.]** at **[School Name]**, I have had the distinct pleasure of witnessing **[his/her/their]** academic journey and outstanding performance over the past **[duration]**.

[Student's Name] consistently displays exceptional academic achievements and intellectual curiosity. In my **[subject/class]**, **[he/she/they]** stands out as an exemplary scholar who approaches each challenge with diligence and a genuine passion for learning. **[He/She/They]** has maintained an impressive GPA of **[GPA]** and has consistently ranked among the top **[percentage, e.g., 5%]** of their class.

Beyond impressive grades, **[Student's Name]** demonstrates a deep engagement with coursework, regularly going above and beyond assignment requirements. **[He/She/They]** participates actively in discussions, asks insightful questions, and often initiates research beyond the curriculum. **[Student's Name]** also took part in **[honors/AP/IB courses, academic competitions, or relevant projects]**, showcasing their ability to thrive in rigorous academic settings.

Moreover, **[Student's Name]** is a self-motivated and disciplined individual, displaying an unwavering commitment to personal and academic growth. **[He/She/They]** welcomes constructive feedback and uses it as an opportunity for improvement, embodying a true love of learning and excellence.

Without reservation, I highly recommend **[Student's Name]** for the **[Scholarship Name]**. I am confident that **[he/she/they]** will continue to excel and contribute meaningfully wherever challenged. **[He/She/They]** is truly deserving of your support.

Please feel free to contact me at **[your email or phone number]** if you require any additional information.

Sincerely,
[Your Name]
[Your Title/Position]
[Institution Name]